



The Bhagirathi Cooperative Milk Producers' Union Limited

(A Govt. of West Bengal Project)

BU/MKTG/OUTLET/ 3886

Jan 29, 2019

NOTICE INVITING OFFLINE TENDER

Name of the work: Interior and Exterior Design and Renovation

Offline tenders are invited by The Bhagirathi Cooperative Milk Producers' Union Limited in **TWO BID SYSTEM** from reliable, resourceful, bonafide and experienced firms / companies / individual contractors having requisite financial capability and sufficient experience in ***Interior and Exterior Design & Renovation*** and technical credential on execution of similar nature of work.

Scope of Work:

Sl No.	Description Goods	Specifications
01	INTERIOR & EXTERIOR DESIGN & RENOVATION	<ul style="list-style-type: none">• Lay in grid type False Ceiling 670 sq. ft.• Painting with acrylic emulsion after proper surface treatment 1700 sq. ft.• Electrical wiring for additional light points and branded light fittings.• Aluminum Channel framed with Glass partition & Door.• Cash Counter (size 8' x 3'6")• Counter chairs 2 nos.• Branding

Time line for tender:

PARTICULAR	DATE & TIME
Date of Publication of NIT	29.01.2019 at 1100 hrs
Tender submission start date & time	07.02.2019 from 1400 hrs
Pre-bid meeting in the office of the Managing Director BCMPUL	31.01.2019 from 1100 hrs
Last date & time of submission of Technical Bid and Financial Bid	07.02.2019 from 1400 hrs
Date & Time of opening of Technical Bid in the office of the Managing Director BCMPUL	08.02.2019 from 1500 hrs
Date & Time of opening of financial Bid in the office of the Managing Director BCMPUL	To be notified later

Estimate of the Work: Rs. 3,48,972/- inclusive of all.

Eligibility Criteria & Mandatory Documents:

EMD: EMD of Rs. 10,000/- in favour of Managing Director of The Bhagirathi Milk Union in form of Demand Draft/Cheque is to be submitted along with the Technical bid.

Experience: Bidder should have at least 3 (three) years of experience in Interior Design and Renovation. Work Order value Rs. 5,00,000/- should be executed by the party within the last three years and Work Completion certificate/Work Order from a competent authority should be submitted in support of the claim.

Financial Capacity: Bidder should have annual turnover of at least Rs. 10 lakh in the last three consecutive financial years. Attested balance sheets shall be submitted in support of the claim.

Statutory documents: Bidder shall submit latest GST Registration, copy of valid PAN, latest IT return.

All the above-mentioned criteria and documents are mandatory and if the bidder fails to submit any of them, their bid will summarily be rejected.

Submission of bids: The bids will be submitted in offline mode.

Technical bid submission:

All the mandatory documents namely

1. Work completion certificate / Work Order from competent authority
2. EMD
3. GST Registration
4. Copy of valid PAN
5. Latest IT Return Certificate
6. Balance Sheet for last 3 years

Shall be placed in a sealed cover having written on top "Tender for Interior and Exterior Design and Renovation

Financial Bid Submission:

The financial offer of the bidder shall be submitted in a sealed cover having written on top “Financial Bid for **Interior & Exterior Design and Renovation**”. The financial offer of the bidder shall be in the following format:

<p>To</p> <p>Bid Inviting Authority Office of the Managing Director The Bhagirathi Cooperative Milk Producers' Union Limited</p> <p>Sub: Financial Offer</p> <p>Sir,</p> <p>I beg to submit that I agree with all the terms and conditions mentioned in the NIT No..... Dated and submitting my Financial Offer of Rs. for Interior & Exterior Design & Renovation My financial offer includes all the taxes and incidental charges FOR BCMPUL.</p> <p>You are requested to kindly accept my financial offer</p> <p style="text-align: right;">Yours faithfully</p> <p style="text-align: right;">[Name of the Bidder]</p> <p>Dated:</p>
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Both the sealed covers of Technical and Financial bid shall be placed in another bigger sealed cover having written on its top as “BID for **Interior and Exterior Design & Renovation**”.

The bid shall be submitted in The Bhagirathi Cooperative Milk Producers' Union Limited.

Validity of the bid: The bid once submitted will be valid for 90 days.

Work Completion period: The selected bidder must complete the work with 20 days of the date of issuing Work Order.

Other Terms & Conditions:

1. Income tax and other mandatory tax deduction shall be done as per government norms before payment.
2. This office shall have the right and discretion to terminate the contract in the event of any sort of breach of contract.
3. Any black listed bidder shall not be allowed to participate in this NIT.

4. EMD of successful bidder shall be converted to security deposit and shall be released within 30 days after successful completion of the job. EMD of unsuccessful bidders shall be refunded. EMD shall not carry any interest.
5. No cost escalation will be entertained.
6. Payment will be made after satisfactory completion of work certified by the user and approved by competent authority within 15 days.
7. Subletting of work is not allowed.
8. Penalty shall be imposed if the job is not complete within due time.

The bid inviting authority reserves the right to reject or cancel any bid or cancel the entire tender process without assigning any reason whatsoever.

Bid Inviting Authority

Sd/-

Managing Director
The Bhagirathi Cooperative
Milk Producers' Union Limited

BU/MKTG/OUTLET/ 3886/6

Jan 29, 2019

Copy forwarded to:

1. I/C F&A
2. I/C Dairy
3. MIS Officer for publication in Website (www.bhagirathimilk.com)
4. I/C Mktg (Indenting Section)
5. I/C Store
6. I/C E&A (Office Copy)
7. Office Notice Board

Bid Inviting Authority

Sd/-

Managing Director
The Bhagirathi Cooperative
Milk Producers' Union Limited